

AGENDA

Meeting: Overview and Scrutiny Management Committee
Place: Kennet Committee Room, County Hall
Date: Tuesday 3 January 2017
Time: 10.30 am

Please direct any enquiries on this Agenda to Kieran Elliott (Senior Democratic Services Officer), of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line (01225) 718504 or email kieran.elliott@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Glenis Ansell	Cllr Simon Killane (Chairman)
Cllr Chuck Berry	Cllr Gordon King
Cllr Christine Crisp	Cllr Jacqui Lay
Cllr Stewart Dobson	Cllr Stephen Oldrieve
Cllr Howard Greenman	Cllr Tony Trotman
Cllr Alan Hill (Vice Chairman)	Cllr John Walsh
Cllr Jon Hubbard	Cllr Bridget Wayman
Cllr George Jeans	

Substitutes:

Cllr Ernie Clark	Cllr Mark Packard
Cllr Anna Cuthbert	Cllr Ricky Rogers
Cllr Peter Edge	Cllr James Sheppard
Cllr David Jenkins	Cllr Ian Thorn
Cllr Paul Oatway QPM	Cllr Philip Whalley
Cllr Helen Osborn	

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To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

AGENDA

1 **Apologies**

To receive any apologies or substitutions for the meeting.

2 **Minutes of the Previous Meeting** (*Pages 5 - 10*)

To approve and sign the minutes of the meeting held on 1 November 2016.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chair, including the following:

- Scrutiny Legacy Workshop 17 January 2017

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on 22 December 2016 in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on 28 December 2016. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Forward Work Programme** (*Pages 11 - 26*)

To receive updates from the Chairmen and Vice-Chairmen of the Select Committees in respect of the topics under scrutiny in their areas, including any recommendations for endorsement by the Management Committee.

7 **Management Committee Task Group Updates** (Pages 27 - 28)

A report is attached presenting an update on recent activity on the following:

- Financial Planning Task Group
- Swindon and Wiltshire Local Enterprise Partnership Task Group
- MyWiltshire System Task Group

8 **Request For Scrutiny Review Of An Officer Delegated Decision: Demolition Of Former Public Conveniences On Bath Road, Chippenham** (Pages 29 - 50)

To consider a request from Councillor Chris Caswill, Chippenham Monkton Division, for a Scrutiny Review of a decision taken under delegated powers by officers in respect of the demolition of former public conveniences on Bath Road, Chippenham.

9 **Centre for Public Scrutiny (CfPS) Annual Conference 1 December 2016 Update**

To receive an update on the council's attendance at the CfPS Annual Conference.

Slides from sessions at the conference are available [here](#).

Some written highlights from the CfPS are available [here](#).

10 **Dates of Future Meetings**

To note the following upcoming meetings of the Committee:

10:30 on 1 February 2017 in the Kennet Room, County Hall, Trowbridge – Consideration of Budget Proposals

11:00 on 14 February 2017 in the Council Chamber, Monkton Park, Chippenham – Consideration of Opposition Budget Proposals.

11 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

PART II

Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.